**DEMAND LETTER**

**From**

[NAME OF SENDER]

[ADDRESS]

[CITY, STATE]

[ZIPCODE]

[DATE]

RE: [REGARDING]

Dear [RECIPIENT],

I wanted to take this opportunity, prior to filing a lawsuit, to make a formal demand for settlement. In order to settle this matter immediately, it’s demanded that you make a payment of $[DOLLAR AMOUNT].

A breakdown of the demand amount is as follows:

**INJURIES/TREATMENT:** $[DOLLAR AMOUNT]

**OUT-OF-POCKET EXPENSES:** $[DOLLAR AMOUNT]

**LOST WAGES/EARNINGS:** $[DOLLAR AMOUNT]

**PAIN AND SUFFERING:** $[DOLLAR AMOUNT]

After careful consideration of the issues involved in this claim, and a review of jury verdicts and insurance company settlements with similar fact patterns, I believe the total demand amount is represents a fair and equitable settlement amount.

Sincerely,

**[Signature]**

**[your name]**